

DSJ PTO Volunteer Form for the 2023-2024 School Year

Preschool Families

Name: _____ Phone Number: _____

Email: _____

_____ **Sign me up!** I would love to **join the PTO**, attend monthly meetings, help organize events, and be a part of this great group.

_____ I would love to help, just in a smaller way. Check below all that you are willing to help with.

	I am willing to help unload mums and/or during mum pickup (traditionally 2 nd or 3 rd Saturday in September)
	I am willing to donate items to feed the teachers during Conference time (traditionally first week in November)
	I am willing to donate items during Catholic Schools Week to feed ALL faculty and staff
	I am willing to donate cookies for the Christmas Open House (visit with Santa)
	I am willing to donate food and other items during Teacher Appreciation Week in May
	I am willing to be the runner between schools to deliver food related items to the preschool from the elementary (ex: Conference meals, Christmas treats, Catholic Schools week, teacher appreciation, etc.)



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My Children

Grade for 2023-2024

Do you have additional family members that would love to donate or volunteer? Add their name and contact number below so we can reach out to them. They may also fill out a form.

Volunteer Requirements (for helping AT SCHOOL)

The Toledo Diocese requires volunteers to be up to date with the Diocesan Protecting Our Youth program. Volunteers need to take the Protecting our Youth course every five years, and it is now all done through a program called Virtus. There are also a background check and a requirement to sign the Expectations Form, which are done through a link in the Virtus online program. The Virtus program uses the online Social Security background check and does not require fingerprints. There is a \$25 fee for the background check. Be sure to complete the online training course and the background check. Thank you, volunteers!

If you have previously completed background checks and/or a Protecting Our Youth course at any point before, you most likely already have an account in VIRTUS. If it has been more than 5 years, then you will want to contact Mary Pat Smith, Safe Environment Compliance Coordinator, at the Pastoral Center before you set up a new account. Mary Pat Smith can be reached at cbarr@toledodiocese.org.

New Virtus account set up – https://www.virtusonline.org/virtus/reg_2.cfm?theme=0&org=37396

* There are two ways to pay the \$25 fee. A token validation code can be purchased at the Ministry Center for \$25. That code is then entered when prompted during the Virtus registration process. The other option is to not obtain a token from the Ministry Center and just pay the \$25 fee during the Virtus registration process.

Existing Virtus account login – <https://www.virtusonline.org/virtus/index.cfm>

